



THABAZIMBI

LOCAL
MUNICIPALITY

PLAASLIKE
MUNICIPALITEIT

MASEPALA
WA SELEGAE

Alle korrespondensie moet gerig word aan die Munisipale Bestuurder
All correspondence must be directed to the Municipal Manager
Makwalo otlhe a lebiswe go Mookamedi wa Masepala

Private Bag X530
Thabazimbi
0380

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www.thabazimbi.gov.za

LOCAL AUTHORITY PUBLIC NOTICE IDP/BUDGET/PMS PROCESS PLAN FOR 2026/27

Notice is hereby given in terms of Section 28 of the Municipal Systems Act 32 of 2000 that Thabazimbi Local Municipality has approved its 2026/27 IDP/BUDGET/PMS Process Plan at a duly convened Special Council meeting held on 29 August 2025

The Process Plan can be viewed on the municipal website www.thabazimbi.gov.za and/or at the following offices during normal office hours (07:30 – 16:30) Monday – Friday.

PLACE	VENUE	ADDRESS
Thabazimbi	Municipal Manager Office, Record Office, IDP Office, Budget & Treasury Office	7 Rietbok Street
Northam	Municipal Office	313 Tungsten Street
Rooiberg	Municipal Office	Knoppiesdoring No 1
Leeupoort/Raphuti	Municipal Office	Stand Number 2 Muisvoel

Should there be any queries, kindly contact **Mrs. KL Monawa- Lesotho** (*Manager: Integrated Development Plan*) @ 082 691 4600 // lena.monawa@icloud.com or **Mr. NA Jele** (*Senior Officer: Integrated Development Plan*) @ 072 564 9141 // jelentoki@gmail.com

KEY HIGHLIGHTS OF THE IDP/BUDGET/PMS PROCESS PLAN FOR 2026/27

1. LEGISLATION

The Municipal Systems Act (Act 32 of 2000) mandates that all municipalities must undertake an Integrated Development Plan (IDP) process, which includes developing a Process Plan. This Process Plan is a management tool that guides the municipality through the day-to-day management of the IDP process, ensuring it aligns with legal requirements and developmental goals.

2. PLANNING CYCLE

The total programme spans over an expected ten (10) month period and has been categorized as:

- Phase 0 – Preparation
- Phase 1 – Analysis
- Phase 2 – Strategies
- Phase 3 – Projects
- Phase 4 – Integration
- Phase 5 – Approval

3. MECHANISM AND PROCEDURE OF ALIGNMENT

- Horizontal alignments between the Thabazimbi Local Municipality and Waterberg District.
- Vertical alignment between the Municipalities, the Province and the National Departments and Parastatals.

4. MEETING SCHEDULES

DATE	ACTIVITY	RESPONSIBLE STAKEHOLDERS
FIRST QUARTER PREPARATORY PHASE		
June 2025	1 st Provincial Development Planning Forum	Premiers Office
07 – 14 July 2025	1 st Portfolio Committee for Strategic and Social Committee	Accounting Officer
17 – 18 July 2025.	1 st IDP/PMS Managers Meeting (IDP/Budget/PMS Framework/Process Plan Review)	District Municipality
31 July 2025	Section 52(d) of MFMA Reports	Local Mayor
11 September 2025	1 st Municipal Manager's Forum	District Municipality
15 August 2025	1 st IGR Meeting	District Municipality
19 August 2025	2 nd Provincial Development Planning Forum	Premiers Office
21 August 2025	1 st WDM IDP/Budget/PMS Rep Forum	District Municipality
25 August 2025	1 st IDP/Budget/PMS Steering Committee (Preparatory Phase)	Local Mayor
26 August 2025	1 st IDP/Budget/PMS Rep Forum (Preparatory Phase)	Local Mayor
29 August 2025	Special Council Meeting Approval of Final IDP/Budget/PMS Process Plan 2026/2027	Municipal Council
31 August 2025	Submission of the AFS and Annual Performance Report to AGSA	Accounting Officer
01 – 02 September 2025	1 st District IDP Engagement Session (Analysis Phase)	District Municipality
04 – 12 September 2025	2 nd Portfolio Committee for Strategic and Corporate Committee	Accounting Officer
01 – 30 October 2025	IDP/Budget/PMS Public Participation Meetings	Local Mayor
23 – 24 October 2025	2 nd IDP/PMS Managers Meeting	District Municipality
30 October 2025	2 nd Municipal Manager's Forum	District Municipality
31 October 2025	Ordinary Council Meeting	Local Mayor
31 October 2025	MFMA Section 52(d) of MFMA Reports	Accounting Officer
SECOND QUARTER ANALYSIS PHASE		
06 – 13 October 2025	3 rd Portfolio Committee for Strategic and Corporate Committee	Accounting Officer
05 November 2025	2 nd IDP/Budget/PMS Steering Committee (Analysis Phase)	Local Mayor
06 – 08 November 2025	4 th Portfolio Committee for Strategic and Social Committee	Accounting Officer
07 November 2025	2 nd IGR Meeting	District Municipality
12 November 2025	2 nd IDP/Budget/PMS Rep Forum (Analysis Phase)	Local Mayor
14 November 2025	2 nd WDM IDP/Budget/PMS Steering Committee	District Municipality
17 – 18 November 2025	2 nd District IDP Engagement Session (Strategies Phase)	District Municipality
21 November 2025	2 nd WDM IDP/Budget/PMS Rep Forum	District Municipality
07 December 2025	3 rd Provincial Development Planning Forum	Premiers Office
THIRD QUARTER STRATEGIES AND PROJECT PHASE		
09 – 15 January 2026	5 th Portfolio Committee for Strategic and Corporate Committee	Accounting Officer
25 January 2026	Mid-year Budget Assessment Report	
28 January 2026	Special Council Meeting	Local Mayor
29 – 30 January 2026	3 rd District IDP Engagement Session (Project Phase)	District Municipality
31 January 2026	Section 52(d) of MFMA Report	Mayor
31 January 2026	Section 72 Report	Accounting Officer
31 January – February 2026	Mid-Year Budget and Performance Assessment Engagement	Accounting Officer
31 January 2026	Tabling of Draft 2025/2026 Annual Report	Accounting Officer
12 February 2026	3 rd Municipal Manager's Forum	District Municipality
19 February 2026	3 rd IGR Meeting	District Municipality
24 – 26 February 2026	Strategic Planning Session	Accounting Officer
27 February 2026	Special Council Meeting	Local Mayor
02 – 04 March 2026	WDM Strategic Planning Session	District Municipality
04 – 13 March 2026	6 th Portfolio Committee for Strategic and Social Committee	Accounting Officer
12 March 2026	3 rd IDP/Budget/PMS Steering Committee (Strategies Phase)	Local Mayor
13 March 2026	3 rd WDM IDP/Budget/PMS Steering Committee	District Municipality
16 – 17 March 2026	3 rd IDP/PMS Managers Meeting	District Municipality

18 March 2026	3 rd IDP/Budget/PMS Rep Forum (Strategies Phase)	Local Mayor
20 March 2026	3 rd WDM IDP/Budget/PMS Rep Forum	District Municipality
26 March 2026	Council for Tabling of Draft IDP/Budget/PMS 2026/2027 and Draft SDBIP 2025/2026	Municipal Council
31 March 2026	Approval of the 2025/2026 Oversight Report on the Annual Report	Accounting Officer
FOURTH QUARTER INTEGRATION PHASE		
01 – 30 April 2026	IDP/Budget/PMS Public Participation Meetings	Local Mayor
20 – 23 April 2026	7 th Portfolio Committee for Strategic and Social Committee	Accounting Officer
30 April 2026	Tabling and Section 52(d) of MFMA Reports PMS Quarterly Reports (3 rd Quarter Performance Assessment Report, B2B, Circular 88), Budget Engagement Session with PT	Local Mayor
08 – 15 May 2026	8 th Portfolio Committee for Strategic and Social Committee	Accounting Officer
11 – 12 May 2026	4 th IDP/PMS Managers Meeting	District Municipality
14 May 2026	4 th Municipal Manager's Forum	District municipality
15 May 2026	4 th WDM IDP/Budget/PMS Steering Committee	District Municipality
19 May 2026	4 th IDP/Budget Steering Committee (Project Phase)	Local Mayor
20 May 2026	4 th IDP/Budget/PMS Rep Forum Meeting (Project Phase)	Local Mayor
21 May 2026	4 th IGR Meeting	District Municipality
22 May 2026	4 th WDM IDP/Budget/PMS Rep Forum	District Municipality
27 May 2026	Ordinary Council Meeting for Adoption of Final IDP/Budget 2026/2027	Local Mayor
24 June 2026	3 rd Special Council	Municipal Council
30 June 2026	Approval of SDBIP 2026/2027	Local Mayor

Notice: 55/2025

7th Rietbok Street
PO Box 90
Thabazimbi
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MR GC LETSOALO CA(SA)
MUNICIPAL MANAGER